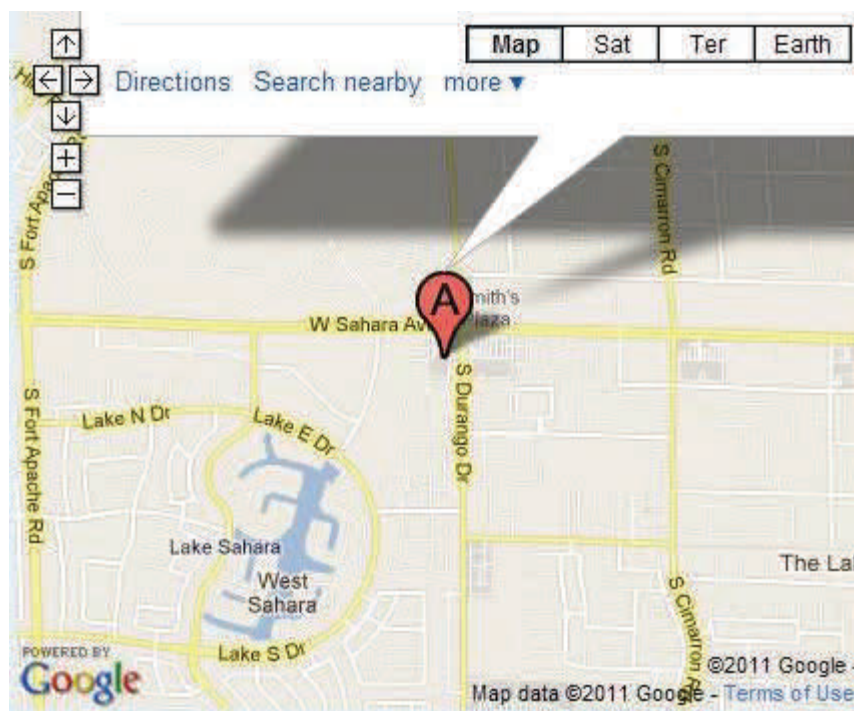


MAILBOX RENTAL SETUP SHEET

Use these forms to apply for a mailbox rental at Mail For You. Visit the website mailforyou.net for more information. Please print, fill out and notarize the application, agreement, make copies of two acceptable forms of identification and send the originals to our location at:

8635 W SAHARA AVE
LAS VEGAS NV 89117



[View Larger Map](#)

With the completed Forms in hand your processing time will be much quicker!

Make sure you send:

- Notarized PS Form 1583 (application) ✓
- Copy of Primary ID
- Copy Second form of ID
- Mailbox Rental Agreement ✓

MAIL FOR YOU

8635 W SAHARA AVE
LAS VEGAS NV 89117
TEL (702) 363-4433
FAX (702) 254-0291
MAILFORYOU.NET

Instructions For Application for Delivery of Mail for Mailbox Rental

(PS Form 1583)

1. Today's Date.
2. Your name and any other name receiving mail in the box.
- 3a. Leave Blank. You will be assigned a number.
- 3b. Leave Blank.
- 3c. Leave Blank.
- 3d. Leave Blank.
- 4a. Leave Blank.
- 4b. Leave Blank.
- 4c. Leave Blank.
- 4d. Leave Blank.
- 4e. Leave Blank.
5. Leave Blank. Mail For You signs for all mail coming to your mailbox.
6. Your Name.
7. Your Home address.
- 7b. Your city
- 7c. Your State
- 7d. Your Zip Code
8. Leave Blank. A Mail for You agent will fill in when application is received.
9. Only fill out if box is used for Business.
10. Only fill out if box is used for Business.
- 10b. Only fill out if box is used for Business.
- 10c. Only fill out if box is used for Business.
- 10d. Only fill out if box is used for Business.
- 10e. Only fill out if box is used for Business.
11. Only fill out if box is used for Business.
12. Only fill out if box is used for Business.
13. Only fill out if box is used for Business.
14. Only fill out if box is used for Business.
15. Notary Signature and stamp.
16. Your Signature.

PS Form 1583 MUST be notarized. The original must be mailed to us, along with a clear photocopy of two forms of ID. Acceptable identification include: valid driver's license or state non-driver's identification card; armed forces, government, university, or recognized corporate identification card; passport, alien registration card or certificate of naturalization; current lease, mortgage or Deed of Trust; voter or vehicle registration card; or a home or vehicle insurance policy (See section 8 for unacceptable forms of ID). Any person receiving mail to the mail box that is 18 years of age or older must fill out a PS 1583.

Application for Delivery of Mail Through Agent

See Privacy Act Statement on Reverse

1. Date

In consideration of delivery of my or our (firm) mail to the agent named below, the addressee and agent agree: (1) the addressee or the agent must not file a change of address order with the Postal Service™ upon termination of the agency relationship; (2) the transfer of mail to another address is the responsibility of the addressee and the agent; (3) all mail delivered to the agency under this authorization must be prepaid with new postage when redeposited in the mails; (4) upon request the agent must provide to the Postal Service all addresses to which the agency transfers mail; and (5) when any information required on this form changes or becomes obsolete, the addressee(s) must file a revised application with the Commercial Mail Receiving Agency (CMRA).

NOTE: The applicant must execute this form in duplicate in the presence of the agent, his or her authorized employee, or a notary public. The agent provides the original completed signed PS Form 1583 to the Postal Service and retains a duplicate completed signed copy at the CMRA business location. The CMRA copy of PS Form PS 1583 must at all times be available for examination by the postmaster (or designee) and the Postal Inspection Service. The addressee and the agent agree to comply with all applicable Postal Service rules and regulations relative to delivery of mail through an agent. Failure to comply will subject the agency to withholding of mail from delivery until corrective action is taken.

This application may be subject to verification procedures by the Postal Service to confirm that the applicant resides or conducts business at the home or business address listed in boxes 7 or 10, and that the identification listed in box 8 is valid.

2. Name in Which Applicant's Mail Will Be Received for Delivery to Agent. (Complete a separate PS Form 1583 for EACH applicant. Spouses may complete and sign one PS Form 1583. Two items of valid identification apply to each spouse. Include dissimilar information for either spouse in appropriate box.)			3a. Address to be Used for Delivery (Include PMB or # sign.) <p style="text-align: center;">8635 W. SAHARA AVE.</p>		
			3b. City	3c. State	3d. ZIP + 4®
			LAS VEGAS	NV	89117
4. Applicant authorizes delivery to and in care of: a. Name <p style="text-align: center;">MAIL FOR YOU</p>			5. This authorization is extended to include restricted delivery mail for the undersigned(s): <p style="text-align: center;">Same as Box # 2</p>		
b. Address (No., street, apt./ste. no.) 8635 W. SAHARA AVE.					
c. City		d. State	e. ZIP + 4		
LAS VEGAS		NV	89117		
6. Name of Applicant			7a. Applicant Home Address (No., street, apt./ste. no)		
8. Two types of identification are required. One must contain a photograph of the addressee(s). Social Security cards, credit cards, and birth certificates are unacceptable as identification. The agent must write in identifying information. Subject to verification. a. b.			7b. City		7c. State
					7d. ZIP + 4
			7e. Applicant Telephone Number (Include area code)		
			9. Name of Firm or Corporation		
			10a. Business Address (No., street, apt./ste. no)		
10b. City		10c. State	10d. ZIP + 4		
Acceptable identification includes: valid driver's license or state non-driver's identification card; armed forces, government, university, or recognized corporate identification card; passport, alien registration card or certificate of naturalization; current lease, mortgage or Deed of Trust; voter or vehicle registration card; or a home or vehicle insurance policy. A photocopy of your identification may be retained by agent for verification.			10e. Business Telephone Number (Include area code)		
			11. Type of Business		
12. If applicant is a firm, name each member whose mail is to be delivered. (All names listed must have verifiable identification. A guardian must list the names of minors receiving mail at their delivery address.)					
13. If a CORPORATION, Give Names and Addresses of Its Officers			14. If business name (corporation or trade name) has been registered, give name of county and state, and date of registration.		
15. Signature of Agent/Notary Public			16. Signature of Applicant (If firm or corporation, application must be signed by officer. Show title.)		

Warning: The furnishing of false or misleading information on this form or omission of material information may result in criminal sanctions (including fines and imprisonment) and/or civil sanctions (including multiple damages and civil penalties).

Privacy Act Statement: Your information will be used to authorize the delivery of your mail to the designated addressee as your agent. Collection is authorized by 39 USC 401, 403, and 404. Providing the information is voluntary, but if not provided, we cannot provide this service to you. We do not disclose your information without your consent to third parties, except for the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial transaction issues; to a USPS® auditor; to entities, including law enforcement, as required by law or in legal proceedings; to contractors and other entities aiding us to fulfill the service; and for the purpose of identifying an address as an address of an agent who receives mail on behalf of other persons. Information concerning an individual who has filed an appropriate protective court order with the postmaster will not be disclosed except pursuant to court order. For more information on our privacy policies, see our privacy link on usps.com®.

Instructions For Mail in Mailbox Rental Agreement

(Mail for You, Inc.--Mailbox Rental Agreement)

1. Read the entire Mailbox Rental Agreement.
2. Fill in the date (Day, Month, Year) in the blanks on page one.
3. Print your name in the blank on page one.
4. Sign where it says Applicant on page two.

Mailbox Rental Agreement

Mail for You, Inc.
8635 W Sahara Ave.
Las Vegas NV 89117 USA
(702)363-4433

This agreement made this ____ day of _____, _____, by and between _____ hereinafter referred to as Applicant, and Mail for You, Inc. hereinafter referred to as Mail Service, shall be governed by these terms to which each party agrees:

1. By completing this form and USPS Form 1583, applicant appoints Mail Service as agent for the receipt of mail for a period not to exceed that for which rent has been paid in advance. Pursuant to USPS DMM D042.2.6c, a copy of the USPS Form 1583 will be provided to the United States Postal Service.
2. An initial mailbox rental setup fee may be required upon opening renting a mailbox. Upon reopening a box once closed due to non-payment, the initial mailbox rental setup fee may be required.
3. A fee may be charged for rental payments not received before the mailbox rental due date.
4. Applicant will pick up mail at least once each month or make other suitable arrangements, in advance, with Mail Service. Mail Service will provide a lockbox key to applicant who may obtain his or her mail during the business hours posted by Mail Service. Should applicant appoint another person or organization to pick up mail, Mail Service shall assume that possession of a key is evidence of authority to collect mail. Mail Service will not be obliged to hand-deliver mail to any person unless they are known or arrangements to do so have been made in advance.
5. The mailbox key, or keys, loaned to applicant shall require a refundable cash deposit, and remains the property of Mail Service and shall not be duplicated or modified by applicant. The mailbox key deposit shall be refunded upon return of the key, or keys, within ten (10) days of termination of service, unless Mail Service has terminated service due to non-payment of mailbox rental fees. Applicant understands that the relationship of the parties hereto is one of bailment and not landlord and tenant.
6. The front-door access key, or keys, loaned to applicant shall require a refundable cash deposit, and remains the property of Mail Service and shall not be duplicated or modified by applicant. The front-door access key deposit shall be refunded upon return of the key, or keys, within ten (10) days of termination of service, unless Mail Service has terminated service due to non-payment of mailbox rental fees. Applicant understands that the relationship of the parties hereto is one of bailment and not landlord and tenant.
7. Once Mail Service has placed applicant's, spouse's or other mail recipient's mail in the assigned lockbox, the mail shall be deemed to have been delivered, and Mail Service shall not be responsible for loss, theft or damages. Mail Service is not engaged in the delivery of mail and cannot be responsible for failure of the United States Postal Service, or any other carrier, to deliver mail or to deliver it in a timely fashion or in an undamaged condition.
8. Applicant agrees to use services in accordance with Mail Service rules and in compliance with U.S. Postal regulations, as well as local, state and federal statutes and regulations. Failure to do so shall result in cancellation of service without notice or refund.
9. Information provided by applicant will be kept confidential and will not knowingly be disclosed without applicant's prior consent, except for law enforcement purposes, in which case Mail Service intends to cooperate fully with local, state and federal law enforcement agencies. Law enforcement is further clarified to include all city, county, state or federal agencies or their representatives.
10. If applicant consistently receives substantially more mail than can be placed in a single lockbox, Mail Service reserves the right to require applicant to rent a larger size box or one or more additional boxes. Charges for service are based upon average daily volume and activity.
11. Mail will not be accepted for more than three (3) persons or organizations in a single lockbox and each must complete a USPS Form 1583 and provide photo identification.
12. Special circumstances, e.g., of parcels, may require assessment of additional fees. An unusually high volume of mail will result in either a higher fee being charged, or termination of the mail receiving service.
13. Applicant agrees that parcels delivered to this address for the applicant, spouse or other mail recipients will be delivered by common carrier only, that no truck line deliveries will be made, that parcels will be retrieved within 24 hours after delivery, and that no hazardous or dangerous materials will be delivered to applicant. Failure to adhere to any of these parcel delivery stipulations will result in termination of service.

14. Applicant agrees to protect, indemnify and hold harmless Mail Service from and against any and all claims, demands and causes of action of any nature whatsoever relative to use of Mail Service facilities or services, and any expense incurred in a defense of same shall be reimbursed by applicant.
15. Certified, registered, insured, or C.O.D. mail or parcels will be accepted by Mail Service only in those cases in which applicant specifically authorizes same by filling out Item 6 of USPS Form 1583 and provides full, advance payment of C.O.D. charges.
16. Should Mail Service commit, or fail to commit, any act which results in disruption of service and applicant thereby suffers a loss, Mail Service's liability shall be limited to not more than the rental fees paid by applicant for service not yet received. Mail Service shall not be liable for incidental or consequential damages.
17. Mail Service fees are due and payable in advance and notice thereof will be placed in applicant's lockbox. No other notice will be required. Failure to pay such fees when due may result in disruption or cancellation of services. Mail Service does not prorate fees and does not provide refunds in the event of cancellation by applicant.
18. Upon termination of services by Mail Service or failure to pay rent in advance by applicant, Mail Service shall not make applicant's mail available without payment.
19. Applicant shall use the address designation "PMB" or "#" to designate their address. NO OTHER DESIGNATION IS VALID. The U.S. Postal Service may refuse to deliver any piece of mail that does not include the "PMB" or "#" designation. Applicant is responsible for notifying correspondents of the below address.
20. Applicant understands that the United States Postal Service will not forward or return mail without payment, and will not accept a change of address.
21. At termination of service, applicant, if he or she wishes mail forwarded after the date, shall provide Mail Service with a forwarding address and pay the required fees. In the event applicant fails to do this, Mail Service shall refuse any further mail and, in the case of mail already received, handle such mail in accordance with USPS DMM 508.1.9 regulations.

Agent

Applicant

TERMINATION ADDENDUM

At termination of service, Applicant hereby instructs Mail Service as follows:

_____ Forward my mail to new address. In consideration thereof, I place \$_____ on deposit to be used for this purpose.

_____ Handle such mail in accordance with USPS DMM 508.1.9 regulations.

The address to be used by Applicant, spouse and other mail recipients for the purpose of receiving mail is as follows:

8635 W SAHARA AVE #_____
Las Vegas NV 89117